

WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD
(Establishment under W.B. Act XIV 1959)

Annexure – V
(Vide Regulation – 32)
Part – I

FORM OF APPLICATION

Application for a family pension for the family of Late Sri / Smt.

..... (Designation

Office / Department

1. Name of the Applicant :
2. Relationship to the deceased
Board Servant / Pensioner :
3. Date of death of the Board Servant / Pensioner :
4. Date of Retirement, of the deceased was Pensioner :
5. Name and age of surviving kindred of the deceased :

Widow/Widower	Name	Date of birth (By Christian era)
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Son.

Unmarried daughters.

Parents.

6. Name from where payment is desired :
7. Signature or left hand thumb impression
(in the case of those who are not literate
enough to sign their name).
8. Description roll of widow / widower / guardian of the
minor children / parents of late

 - a. Date of birth (by Christian era)
 - b. Height.
 - c. Personal marks, if any, on hand or face.
 - d. Left hand thumb and finger impressions.
Small finger, Ring Finger, Middle finger, Index finger, Thumb.

Annexure - IV
Part - I (Cont.)

Attested by.

Witnesses

1)

2)

Note: The description roll (columns) and signature of left hand thumb and finger impressions accompanying application for family pension should be duplicate (in two separate sheets and attested by two gazetted Officials or persons of respectability in the town, village or paraganas in which the applicant resides)

Annexure – V (Contd.)

Part – II

FORM FOR SANCTIONING FAMILY PENSION.

1. Name of the Board Servant.
2. Father's Name (and also husband's name in case of a woman Board Servant).
3. Religion & Nationality.
4. Last appointment held including name of establishment.

5. Date of beginning of service.

Day	Month	Year

6. Date of end of service.

Day	Month	Year

7. Substantive appointment held.
8. Pension Regulation opted / eligible.
9. Length of continuous qualifying service prior to death.
10. Pay as per Regulation.
11. Amount of family pension admissible.
12. Date from which pension is to commence.
13. Place of payment (Board office or by post).

Day	Month	Year

The undersigned having satisfied himself of the above particulars of late Shri / Sm.....
..... hereby orders the grant of a family pension of
per month to Shri / Sm. which may be accepted by the
Audit Officer as admissible under the Regulations.

Signature and designation of
the sanctioning authority.

WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD
12, B. B. D. BAG, KOLKATA - 700 001.

Specimen signature of Shri/Smt.....

H/O/W/O. Late.....

		Attestation
1).		
2).		
3).		